

GEIMS/DEAN/06/26/15

Date: 13.06.2026

PHARMACOVIGILANCE COMMITTEE

Members of the Committee:

S. No.	Name with Job Designation	Committee Designation
1	Dr. N.K. Mahindroo Medical Superintendent	Chairperson
2	Dr. Shalu Bajaj Prof. & HoD, Dept. of Pharmacology	Co- Chair
3.	Dr Ankur Singh Asst. Professor Dept. of Pharmacology (Medication Safety Officer)	Secretary
4.	Dr. Shubhang Singh Chief Operating Officer	Member
5.	Dr. Abhinav Pundir Deputy Medical Superintendent	Member
6.	Dr Anju Painuly (Department of Quality)	Member
7.	Mr. Sandeep Singh Deputy Nursing Superintendent	Member
8.	Dr. Yasir Ansari Clinical Pharmacist	Member

1. Charter & Terms of Reference of Committee

- a. To monitor and evaluate adverse drug reactions in the hospital; make appropriate recommendations to prevent their occurrence.
 - b. Ensure patient safety through rational drug use and timely intervention.
 - c. Comply with national and international pharmacovigilance regulations, including those from WHO, PvPI, and local authorities.
2. **Secretary** - The Secretary will coordinate the functioning of the committee, including convening, recording of minutes, follow-ups, and communication.
 3. **Quorum** - Minimum 50% attendance required for official proceedings.
 4. **Minutes & Reports:** Member Secretary maintains and circulates Minutes of Meetings (MoM) and Action Taken Reports (ATR).
 5. **Frequency:** The committee will meet once every three months or as and when required.

Copy to:

1. The Hon'ble Chairman, Graphic Era Group
2. Dr. Satish Ghanshala, Management Representative
3. Medical Director
4. Medical Superintendent
5. Concern Members

Dr. Archa Thakur
MBBS, MD (Microbiology)
Dean
Graphic Era Institute of Medical Sciences
Reg. No: DMC-11886
13/06/26