

## Office Order

GEIMS/MS/08/25/169

Date: 8/07/2025

### PHARMACOVIGILANCE / PHARMACOTHERAPEUTICS COMMITTEE

**Members of the Committee:**

S. No.	Committee Designation	Job Designation	Name of Member
1	Chairperson	Medical Director	Dr. Puneet Tyagi
2	Co- Chair	Medical Superintendent	Prof. Gurdeep Singh Jheetay
3	Secretary	Department of Pharmacology	Dr. Ankur Singh
4	Member	Head of Department	All Clinical Specialities
5	Member	Clinical Pharmacist	Dr. Yasir Ansari
6	Member	Senior Pharmacist	Mr. Subhash
7	Member	Pharmacy Head — OPD	Mr. Santosh
8	Member	Pharmacy— IPD	Mr. Vikas
9	Member	Head, Purchase	Mr. Pradeep Nautiyal
10	Member	Department of Quality	Dr. Anju Painuly
11	Member	Assistant Nursing Superintendent	Mr. Sandeep Singh


**1. Charter & Terms of Reference of Committee**

- 1.1. Policy development and education regarding evaluation, selection, and therapeutic use of drugs and devices.
- 1.2. To serve in an evaluative, educational, and advise on all matters pertaining to rational use of drugs and other medical & surgical consumables, prosthesis, and implants.
- 1.3. To develop a formulary of drugs accepted for use in the hospital and provide for its revision based on objective evaluation of their relative therapeutic merits, safety, and cost.
- 1.4. To establish program and procedures that help ensure safe and effective drug therapy.
- 1.5. To monitor and evaluate adverse drug reactions in the hospital; make appropriate recommendations to prevent their occurrence.

2. **Secretary** - The Secretary will coordinate the functioning of the committee including convening, recording of minutes, follow-ups, and communication.

3. **Quorum** – Members of the quorum are marked with “\*” in the list above.

**Frequency:** The committee will meet once every month and as and when required.

  
**Dr. Gurdeep Singh Jheetay**  
**M.B.B.S. MD (Anaesth.)**  
**Medical Superintendent**  
**Department of Medical Administration**  
**Graphic Era Gurdeep Singh Jheetay Sciences**  
**Reg. No.: UMS-4617**  
**Medical Superintendent**  
**Graphic Era Hospital**  
**Dehradun**

Copy to;

1. Management Representative
2. Medical Director
3. Dean
4. Chief Operating Officer
5. Members
6. Quality Department